Aylesbury Liberal Democrats

Nomination Form

Please use this form (or a copy of it) to nominate persons for election as:
●Chair (x1), Vice Chair (x1) ●Secretary (x1) ●Treasurer (x1) ● Membership Development Officer (x1) ●Data Officer (x1) ●Executive Committee Ordinary Members (x6)

Candidate's Details

Name of Candidate

Please list the positions you wish to stand for. In the event of a contested election, a postal ballot will take place.	

Full Address:

Telephone Number(s):   Email:

I agree to be nominated for the above post(s) (Signature):

Nominated by

Candidates must be proposed and seconded by any two members of the Local Party

Names (PRINT)	1	2
Signature		

Please send nominations to: AGM team: FREEPOST BUCKS LIB DEMS or hand it to the Returning Officer before close of nomination at the AGM

Who does what. Who are the Party officers?

Local Party Chairman

The 'First Person' of the local party, they provide leadership and chair the monthly meetings of the Executive board and keeps in touch with the activities of the Local Party. They also develop links with other local parties and the regional executive and makes sure decisions are turned into actions.

Local Party Vice Chairman

Chairs the monthly meetings of the Executive, if the chairman is not able to be there.

Treasurer

This is the person that prepares the annual budget, pays the invoices and keeps the accounts and records as required by law.

They also make sure any donations are made legally and, working with the agent, they oversee the Campaign Expenditure return after an election.

"Will you stop 'tutting' until I've finished my report."

Secretary

This is the person that prepares the monthly agenda, keeps a record of the meeting discussions and decisions.

They also receive and respond any formal correspondence to the local party.

"No, I haven't seen the minutes."

Executive Committee Members

Attend the monthly executive meeting taking part in discussions on policy and voting on the decisions.

"I think we should form a committee to look into this 'individual initiative' thing."

Data Officer

Manages the membership data and liaises with Membership Services at Headquarters to make sure members are up to date.
They also make sure new members get their welcome packs and that the party complies with Data Protection Act and GDPR rules.

HE EXPECTS SO MUCH FROM ME BUT HIS DATA IS SO FLAWED

Social Secretary

Makes sure we have regular fun and plans social events and the Annual Dinner which also raises money for election campaigning.

Member Development Officer

Organises and runs membership recruitment and renewal campaigns, so that the Local Party has a wide range of training and development activities.

They also ensure that there are regular members newsletters and works with the Social Secretary to make sure their is a varied social calendar for members and supporters.